

ORANGE COUNTY PARTNERSHIP  
Board of Directors Meeting  
Minutes of January 21, 2025

The board of directors of the Orange County Partnership met on January 21, 2025 at 4:00PM at 40 Matthews Street, Suite 108, Goshen, NY.

Board members present in person: Melissa Cobuzzi, Mary Beth Bianconi, Dr. Susan Dean, Mike Gilfeather (arrived approximately 4:15PM), Sandy Mathes

Board members present remotely: N/A

Board members absent: N/A

Staff present: Maureen Halahan, President & CEO, Cassie Garcia, Executive Administrator, Conor Eckert, Vice President

Guests: Milan Tyler, Partner, Phillips Lytle LLP

Call to Order/Roll Call Melissa Cobuzzi

- The meeting was called to order and quorum was declared at 4:00PM.

Approval of Minutes Melissa Cobuzzi

- The October 2024 meeting minutes were presented and approved upon a motion made by Sandy Mathes, seconded by Mary Beth Bianconi, and unanimously carried.

Financial Report Mary Beth Bianconi

- The financials statements from December 2024 were presented and approved upon a motion made by Dr. Susan Dean, seconded by Sandy Mathes, and unanimously carried.

President's Report

- Investor updates were provided.
- Reminders were given regarding deadlines for Board of Directors documents.
- Information was presented regarding the company's website.
- Marketing and event information was shared.

Executive Session

- A motion to enter Executive Session was made at 4:09PM and by Mary Beth Bianconi, seconded by Sandy Mathes, and unanimously carried. Executive Session concluded at 5:32PM. No actions were taken in Executive Session therefore no minutes were taken during Executive Session.

Old Business/New Business

Melissa Cobuzzi

- Voting members adopted three (3) new board appointments with a motion made by Sandy Mathes, seconded by Mike Gilfeather, and unanimously carried.
- Voting members adopted new procurement policy with a motion made by Mary Beth Bianconi, seconded by Sandy Mathes, and unanimously carried.
- Voting members approved retaining an outside consulting firm (up to \$12,000 expenditure) with a motion made by Sandy Mathes, seconded by Mike Gilfeather, and unanimously carried.

Adjournment

Melissa Cobuzzi

The meeting was adjourned at 5:33PM with a motion made by Sandy Mathes, seconded by Mary Beth Bianconi, and unanimously carried.

Respectfully submitted,

*Dr. Susan Dean*

Dr. Susan Dean